

Minutes of Blues Trust Board Meeting

Tuesday 5th May 2015

Venue: MS's house

Recorded by MD

Meeting started at 7.05 pm

Board members present: Margaret Decker (MD), Peter Bull (PB), David Farrell (voted via telephone)

Others in attendance: Mark Sutton (MS), Richard Stanley (RS)

Apology: Emma Hodgson

1. Minutes

The minutes of the meeting on 3 April 2015 were approved.

2. Matters arising

The informal meet up planned at the last meeting had taken place on April 11th, before the Wolves game and a brief report was sent to those that attended. MS had written and sent letters to the Receivers and to the Securities & Futures Commission.

3. Proposals approved by email vote

It was noted that the following proposals had been approved by an email vote:

- a. that the trust offers a free e-membership, which would include receiving newsletters and other messages sent electronically to members but would not confer the right to vote or to stand for election to the board.
- b. that the trust seeks to recruit volunteers in three general categories: online help, match day/meeting help and those willing to assume responsibility. Online helpers would be asked to help with activities such as retweeting Blues Trust Tweets, recommending links for newsletter, testing and commenting on survey questions before a survey is finalised, writing articles for website. Match day/meeting helpers would be asked to help give out leaflets, conduct surveys or assist at meetings. Members willing to assume some responsibility would be invited to attend board meetings so they could get to know us and we could get to know them.
- c. that we use Legal Clarity as our mailing address as well as our registered office address.

4. Reports

a. Chair and secretary

MD gave an oral report.

b. Treasurer and website

The report by PB was accepted. He said that the CiviCRM database, which he'd installed, was working well. MD will terminate our contract with InTouch. As requested, PB had looked at RSS feeds from our site and said that it would be difficult to disable one without disabling all of them.

c. Mission statement

There was a discussion on the report and overview of the mission statement prepared by MS. It was agreed that he would take responsibility for working on the wording of this and seek feedback from other members of the trust.

5. Plan for summer

It was agreed that before the start of next season we should aim to construct a forward plan for the season to include such things as membership drive, surveys, and AGM. RS will collate a list of what should be included.

6. A.O.B.

Ray Tomkinson had received a reply to his request for a copy of the BCFC share register which said that he should contact the club.

MS will maintain the BIHL timeline.

PB asked for opinions on the trust website and RS agreed to give some feedback.

7. Date of next meeting

MD will arrange a meeting during the first week of June.

The meeting finished at 8.55 pm.

Signed _____