

## **Minutes of Blues Trust Board Meeting**

Wednesday 3<sup>rd</sup> June 2015

Recorded by MD

Venue: EH's house

Meeting started at 7.15 pm

Board members present: Margaret Decker (MD), Peter Bull (PB), Emma Hodgson (EH)

Apology: David Farrell

Others in attendance: Mark Sutton (MS), Richard Stanley (RS)

### **1. Minutes**

The minutes of the meetings on May 5<sup>th</sup> and March 6<sup>th</sup> were approved.

### **2. Matters arising**

Arrangements have been made to use Legal Clarity as the trust's mailing address as well as registered office.

### **3. Proposals**

It was agreed by email vote that the trust terminate its contract with InTouch at the end of May. MD had done this. It was noted that other trusts had encountered problems using InTouch.

MS suggested that it would be helpful to maintain a list of proposals and RS offered to do that.

### **4. Reports**

#### **a. Chair and secretary**

MD apologised that she had not prepared a report.

#### **b. Treasurer and website**

PB presented the end of year accounts for the financial year ending on May 31<sup>st</sup> 2015 and reported that he had delivered the accounts to the Independent Examiner for checking. There has been a change in accounting method this year; when members pay for more than one year of membership at a time, the income relating to future years is put into a deferred income account. So for the year just ended, £560 of income from 2 and 5 year memberships has been moved into a deferred income account because it is income relating to future years.

PB proposed and it was agreed unanimously that, since the trust will be saving £360 per year by not using InTouch CRM, we should make the recommended donation of \$65 to CiviCRM, the open source database software that we are now using. It was agreed that it would be desirable to reduce the number of menus on the site and PB will do this.

#### **c. Mission statement**

MS reported that he had asked several people to comment on the draft Mission Statement and intended to send individual reminders to those who had not replied. The statement will be put on the website before MD sends out the July newsletter so that a link to it can be included in the message.

#### **d. Plans for summer**

The list of what needed to be done during the summer was discussed. It was agreed that priorities included: the Mission Statement, contact with Blues supporters who still own shares in the club, clarification of the implications of the ACV legislation and plans for attracting new members and identifying potential new board members. RS will adjust the *Plans for Summer* list to reflect these priorities.

**5. Supporters Summit 2015**

MD and RS will attend the Supporters Summit.

**6. A.O.B.**

There was a discussion on the situation caused by the secretary's inability to contribute due to illness.

It was agreed that RS should be listed on the website as an associate.

**7. Date of next meeting**

MD will set a date in July.

The meeting finished at 9.35 pm

Signed \_\_\_\_\_