

## Minutes of Blues Trust Board Meeting

Saturday 17<sup>th</sup> October 2015

Recorded by MD

Venue: McDonald's, Coventry Road

Meeting started at 2 pm

Board members present: Margaret Decker and Peter Bull

Board members who voted via email: Emma Hodgson and David Farrell

There was a brief meeting to note the following items that had been approved by email. It was noted that it had been agreed that:

1. the minutes of July 20<sup>th</sup> meeting be approved.
2. the treasurer's, website and database report for 11/10/2015 be approved.
3. that CW be removed from the board as he is not able to attend meetings at present.
4. that MD be appointed secretary until a suitable replacement is found and that before a new secretary is appointed the board will ensure that the person either has previous experience in serving as a secretary to a board or other entity or has received training or has served as assistant secretary for a time before being appointed.
5. that, following the AGM, the board discuss the implementation of a media policy that includes policy on the use of social media.
6. that MD be authorised to renew the public liability insurance policy with Tennyson.
7. that we not hold an open board meeting before the AGM, but publicise an informal meet up before the QPR game on Saturday October 17<sup>th</sup>.
8. that until more board members are authorised to approve payments on our bank's online system, MD and PB will be allowed to approve payments to themselves to re-imburse expenses provided that they inform other members of the board of the amount and reason for each payment.
9. that the next formal board meeting be held sometime after the AGM on November 21<sup>st</sup>, that any necessary planning for the AGM be done at informal planning meetings or by email and that the minutes of this meeting be approved by an email vote before the AGM.

The meeting finished at 2.05 pm.

Signed \_\_\_\_\_